

Item Number: 4 Action Item: Gateway Benchmarking

Action Type: Consensus

Intent: Implement tracking mechanisms into the Gateway process; documenting the group's priorities and progress.

Overall Desire: To benchmark and market the process of the accomplishments of Gateway.

Activities	Time Frame: Start/Deadline	Person/Committee Responsible	Benchmarks/Measurement	Progress Report
<ol style="list-style-type: none"> 1. Develop a standardized reporting format in order to ensure consistency in reporting goals and benchmark the process used and reported on annually at Gateway. 2. Develop e mail reminder system to help groups maintain a schedule. 3. Develop an enhanced Gateway Report area on the NCSFA website that will show Goals, Accomplishments, Benchmarks, and any revisions necessary. 	<ol style="list-style-type: none"> 1. Develop a form to communicate goals, benchmarks, and progress by Mid Winter Chiefs Conf Feb. 2010. 2. November 2009 3. Midwinter Feb 2010 introduce new Gateway site to the memberships in East, Piedmont, and Western associations. 	<ol style="list-style-type: none"> 1, Derrick Clouston 2. Derrick Clouston / Dean Coward 3. Derrick Clouston / Dean Coward <ol style="list-style-type: none"> 3. Midwinter- Derrick/Dean Eastern Assoc- Derrick Piedmont Assoc- Derrick Western Assoc- Derrick/Ryan NCSFA derrick.clouston@ncdoi.gov dean@deancowardcpa.com NCDFR Jim.prevette@ncdenr.gov	<ol style="list-style-type: none"> 1. Forms are filled out and reviewed at least quarterly. 2. Develop e mail groups and send out e mails quarterly starting in November and every 3 months after. 3. Place new benchmark forms, all previous reports, and current status on NCSFA website under a newly designed Gateway area. 	<ol style="list-style-type: none"> 1st- Nov-Jan 2nd-Feb-Apr 3rd May-July 4th Aug-Oct

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